吉林职业技术学院

教师业务档案

图片包含 游戏机, 房间, 画

描述已自动生成

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| --- | --- |
| 教师姓名 |  |
| 建档日期 |  |

吉林职业技术学院教务处 制

教师个人情况登记表

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| 姓名 |  | 性别 |  | 民族 | |  | | 照片（红底） | |
| 政治面貌 |  | 出生年月 |  | 籍贯 | |  | |
| 职称 |  | 英语等级 |  | 普通话等级 | |  | |
| 最高学历 |  | 最高学位 |  | 联系电话 | |  | |
| 是否取得高校教师资格证书 | | |  | 是否“双师型” | |  | |
| 身份证号 | |  | | | | | | | |
| 家庭详细地址 | |  | | | | | | | |
| 现任职岗位 | |  | | | | 来校时间 | |  | |
| 01学历教育(自高中起) | 起止年月 | | 学校名称 | | | 专业（大学阶段） | | 学历（学制） | |
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| 02工作简历  (自毕业后) | 起止年月 | | 工作单位 | | | | | 职称（职务） | |
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| 03各类执业、职业资格证书、技能等级证书及行业专家聘书获取情况 | 证书名称 | | | | 核发部门 | | | | 获得时间 |
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| 04参加工作以来获得奖励及荣誉情况 | 奖励（荣誉）名称 | | | | 奖励实施部门 | | | | 获得时间 |
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| 05参加非学历教育学习培训情况 | 培训起止时间 | | 培训项目 | | | | | | 结业情况 |
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| 06科研项目成果情况 | 项目编号 | | 项目名称 | | | | 项目角色 | | 立项时间 |
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| 07个人发表论文情况 | 刊物名称（级别） | | 论文题目 | | | | 作者排名 | | 发表时间 |
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| 08出版教材（著作）情况 | 教材（著作）编辑及排名 | | 教材（著作）名称 | | | | 类型 | | 出版时间 |
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| 09其他需要记录的个人情况 |  | | | | | | | | |
| 说明 | 1.科研项目成果情况栏中“项目角色”指主持人、第X参与人；  2.出版教材（著作）情况栏中“教材（著作）编辑及排名”指第X主编、第X副主编、第X参编；“类型”教材指规划教材、地方教材、校本教材，著作指专著、编著、译著、校著；  3.各项内容如所列表格不够可自行加行补充；  4.01-09项资料应提供清晰完成的电子扫描件（PDF文件或jpg格式图片文件），与此表一同建档，各项扫描内容如下：  01：高等教育学历证书信息页；  02：工作单位聘用书信息页（如果有）；  03：各类证书封面、信息页；  04：各类奖励荣誉证书信息页；  05：培训证书（结业证书、学时证明等）信息页；  06：立项通报文件红头页及项目所在页或项目合同书各页（如果有）或结题证书（已结题的），有其中一项即可；  07：期刊封面页、目录页（论文所在页）、论文页（版面需完整）；  08：教材封面、编辑人员名单页；  09：相关佐证材料。 | | | | | | | | |

教师档案一人一档，每年更新统计一次，由教师发展中心统一保存，教师离职时交付本人。